



*One of India's leading producers of fertilizers and industrial chemicals,*

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees' capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

### **JOB DESCRIPTION**

*Designation: Sr Manager Electrical Maintenance*

*Function: Engineering*

*Location: K8 Taloja*

*Sector: Manufacturing*

*Purpose of the Job:*

The primary purpose of this role is to achieve smooth functioning & to ensure maximum availability of all electrical installations/equipment in the area adhering to safe & quality maintenance practices/repairs at minimum cost and quick response to minimize plant downtime at optimum cost.

**Overview/ Responsibilities: As a < Sr Manager Electrical Maintenance >, you will be expected to:**

<b>Key Accountabilities for the position</b>	<b>Major Tasks for the position</b>
Condition monitoring of equipment	Undertake regular & periodic plant rounds in all substations, MCC rooms, switchyards, UPS for checking/ensuring healthy operating conditions, & taking corrective actions wherever required
Equipment history record & Cost monitoring	Plan & assign all jobs to workmen for job execution and enter data in SAP System after job completion to record equipment history and cost incurred to monitor and control electrical maintenance expenditure.
Spare management	Plan, schedule, and arrange necessary spares to carry out execution of P.M./Modification jobs.
Coordination, Training and services	Interact with various depts. like Process/Mechanical /Instruments/Civil/Purchase/Stores/Safety to execute electrical maintenance jobs effectively with respect to cost, quality, and time and with adherence to safety

***"We believe together we can achieve excellence! "***



	procedures. Interact with staff and identify their training needs.
Statutory compliances and contracts	Interact with external agencies like AMC/ARC Contractors for jobs related to lifts, A/C Package units, motor rewinding, UPS, etc Also interact with MSEB for routine and statutory jobs.
Material management	Raise Purchase Requisitions for material/service, Prepare service entry sheets for services rendered and get approval of Team Leader.
Documentation	Collect data required for various reports like failure analysis, monthly power, maint.reports, annual budget documents, etc for the purpose of report preparation and MIS.
Attending the critical jobs with quality workmanship	Identify critical jobs and attend them with minimum response time with decision support from superiors as required for minimization of plant downtime. Ensure quality of job to avoid errors leading to production loss
<b>Educational Qualifications</b>	<b>Total years of experience</b>
BE Electrical	7-9 years of experience
<b>Technical /Functional Expertise:</b>	
<ul style="list-style-type: none"> <li>• Skills in fault diagnosis and rectification of routine electrical problems in plant(including JNPT) and electrical distribution system.</li> <li>• Technical skills for cost effective and quality repairs/ of electrical equipment and to monitor effectiveness of Cathodic Protection System of NG pipeline.</li> <li>• Skills to plan electrical jobs systematically with proper job prioritization and job coordination.</li> <li>• Interpersonal and People management skills.</li> <li>• Competence in working in SAP system.</li> <li>• Job hazards and job safety in his area of work.</li> <li>• Supervisory license from PWD.</li> </ul>	

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